

Lemon Family Reunion Celebration | Minutes

Meeting date | time Thursday, April 16, 2020 | 7pm | Meeting location Teleconference

Meeting called by	Terry Ann Jackson	Attendees	
Type of meeting	Family Reunion	Asheki Doughty	Anita Riley
Facilitator	Terry Ann Jackson	Lashell Lemon Gibbs	Anthony Riley
Note taker	Terry Ann Jackson	Terry Ann Jackson	Choya Riley
Submitted by	Anita Riley	LaToya Johnson	Douglas Riley
		Jonelle Lemon	Candace Shaw
		Sharon Lemon	Keisha Simmons
		Krystal Nicholson	Reshanda Waters

Special Appearances by...

Ashlei Doughty * Aunt Sarah Lemon * Miles Scott

AGENDA TOPICS

Agenda topic – Event Date(s) | **Presenter** - Terry Ann Jackson

Discussion Conversation

- ❖ Selections should include activities for all ages to enjoy. Top age group is 18-35 followed by 35-55.
- ❖ Places surrounded by entertainment (i.e. festivals) should be taken into consideration.
- ❖ Venues near airports are best.
- ❖ Suggested locations are North Carolina, Concord Mills (Jonelle), Outer Banks / Key West (Reshanda), and Hilton Head or Ponte Vedra Beach (Terry Ann).

Conclusion Closing:

Action items	Person responsible	Deadline
Bring recommendations with details to the next meeting	All (optional)	04/23/20 – 8pm

Agenda topic – Event Date(s) | **Presenter** - Terry Ann Jackson

Discussion Conversation

- ❖ Thursday, July 29th – Sunday, August 1st, 2021
- ❖ Check Uncle Bill's schedule

Conclusion Closing:

Action items	Person responsible	Deadline
Check schedules	All	04/23/20 – 8pm
Contact Uncle Bill Lemon for availability	Terry Ann	04/23/20 – 8pm

Agenda Topic – Fundraisers / Dues | **Presenter** Terry Ann Jackson

Discussion Conversation:

- ❖ Jonelle suggested to contact Sheka Lemon to create a reunion t-shirt to sell for event activities.
- ❖ Depending on activities, fundraisers might not be necessary.
- ❖ Suggested cost for dues per family household is \$50, which will be used for hospitality bags and deposits. Final decision will be tabled until next meeting.

Conclusion Closing:

Action items	Person responsible	Deadline
Finalize cost and terms for family dues	Terry Ann	04/23/20 – 8pm

Agenda Topic – Sub-Committee Teams | **Presenter** – Terry Ann

Discussion Conversation:

- ❖ LaToya volunteered to make calls to gather information as needed (Outreach).
- ❖ Reshanda and Krystal volunteered as Treasurers (Finance Team).
- ❖ Anita and Keisha volunteered for logistics and timelines (Events Team). Anita will submit the timeline to Terry Ann.
- ❖ Asheki and Terry Ann volunteered as Administrators (Administrative Coordinators).
- ❖ Anita will develop roles and responsibilities for the sub-committees. Signing up is optional.

Conclusion Closing:

Action items	Person responsible	Deadline
Create sub-committee roles and responsibilities, and a timeline.	Anita	04/23/20 – 8pm

Agenda Topic – Contact List | **Presenter** – Terry Ann

Discussion Conversation:

- ❖ Each household should submit their names, address, ages, email addresses, and contact numbers to Terry Ann.
- ❖ Terry Ann will send out an updated contact list.

Conclusion Closing:

Action items	Person responsible	Deadline
Update the contact list and send to the committee.	Terry Ann	04/23/20 – 8pm

Additional Notes:

- ❖ Krystal opened the meeting with prayer.
- ❖ Next meeting on Thursday, April 23rd at 8pm.
- ❖ Meeting adjourned at 9:40pm.